

**Spencer Town Council Regular Meeting  
May 20, 2013 at 7p.m  
Municipal Building  
90 N. West Street  
Spencer, IN 47460**

Board Members present: Cynthia Hyde, Jon Stantz, and Dean Bruce

Also present: Clerk-Treasurer Cheryl Moke, Attorney Richard Lorenz, Chief Richard Foutch, Street Superintendent Larry Parrish, Sewer Superintendent John Hodge.

**MEETING WAS OPENED WITH THE PLEDGE TO THE AMERICAN FLAG**

**IN THE MATTER OF APPROVAL OF MINUTES FOR March 18, 2013 REGULAR MEETING**

**Jon Stantz made a motion to accept the minutes as presented, seconded by Jon Stantz and passed 3-0.**

**IN THE MATTER OF PUBLIC ISSUES**

Cynthia Hyde said she spoke with Officer Deal and the Board decided that more information about the FOP event is needed. B.J. Bennett had requested to be on the agenda for the Chalk it Up event, but was not present.

Next on the agenda was Matt Sward, with S.I.D.C. He reported that a public hearing was just held for the Spencer integrated rural health clinic grant application to be submitted to OCRA next Friday. He presented for signature by the Board President, Resolution 2013-06, Authorizing Application Submission. He stated that the Town of Spencer is the lead applicant with Centerstone of America being the sub-recipient. In the resolution, The Town of Spencer commits \$625,000.00 from Centerstone funds on hand, contingent upon receipt of CDBG CFF funding from the Indiana Office of Community and Rural Affairs and the United States Department of Housing and Urban Development.

**Jon Stantz made a motion to authorize Cynthia Hyde to sign Resolution 2013-06, authorizing application submission to Indiana Office of Community and Rural Affairs and addressing related matters. The motion was seconded and passed 3-0.**

Next Matt Sward commented that one of the things that came up as a result of the site visit, were the ending balances in certain funds such as, Rainy Day, Riverboat, and Edit. The town needs to identify how these funds will be used. Discussion followed, and it was determined that some of those funds will be used to continue the storm water /sewer project.

Lastly, Matt Sward said that before we can proceed with the Integrated Rural Health Clinic grant, the Parks Planning grant will need to be under contract. He said the grant has not been fully executed, but has had sign-offs from several agencies, and should be completed soon. He proposed that he present the contract for signature, contingent upon receiving the fully executed grant. The grant is for \$15,000.00 with a 10% match of local funds.

**Jon Stantz made a motion that the town enter into agreement with Rundell Ernstberger Associates for the purpose of the Parks and Recreation 5-year master planning grant for the lump-sum amount of \$15,000. The motion was seconded and passed 3-0.**

**IN THE MATTER OF THE POLICE DEPARTMENT**

Chief Officer Foutch reported that his officers have been finding people trespassing on trailers in Prospect Park owned by the Town. He requested No Trespassing signs be posted so that the Police can enforce.

He also said he went to Walmart to pick up some supplies, such as coloring books and learned that funds were available in the amount of \$2,000. He said they would also be working on designing and printing their own coloring books, with Rannix Tinsley doing the design. He said he filled out the application online, and was awaiting notification by the home office.

Chief Foutch announced that Officer Bonebrake and his dog Zeus, have completed the level 3 tracking and have become one of only three teams in Indiana, and one of only seven in the nation. He also stated that in September, the team will be traveling to Chicago to receive recognition for this.

Cynthia Hyde brought up the possibility applying for the COPS grant. She said she is working on it now, and if the agreement with the schools to fund the fourth year does not get approved, and the funds are awarded, there is no requirement to take them at that time. She said she will continue to work on this, and will keep the Board apprised.

Officer Foutch presented a sample agreement for outside employment for police officers. He requested the Board's approval that officers be allowed to enter into a secondary employment agreement. The board agreed to this, and Richard Lorenz will modify the sample agreement and return it back to the

officers for their use. Cynthia stated that she wants to make sure that this does not impact the service they provide to the Town of Spencer. Chief Foutch stated he would make that clear.

**IN THE MATTER OF THE STREET DEPARTMENT**

Larry Parrish reported on operations. He reported that they received both the Dixie Chopper (approved for purchase at the last meeting), and the roll off trailer. Both pieces of equipment were purchased under the approved funds. He also stated they will need to spend approximately \$1,700 for repairs to the Ford Tractor.

He reported that he was getting estimates on three paving projects; completion of W. Hillside, chip and seal on the streets in Prospect Park, and Thornridge. Mr. Parrish stated that the Thornridge project is for consideration only, as requested by the Board, he still feels the roads are in pretty good condition.

He next discussed the problem with the beaver dams near 5<sup>th</sup> Street. There was some discussion, and Officer Foutch offered to look into removing and relocating the beavers.

Lastly, Larry Parrish discussed various options for removing the two trailers in Prospect Park recently purchased by the Town. He will talk to Bryan’s Hauling about removing these while he is working on the demolition for HMGP.

**IN THE MATTER OF THE SEWER DEPARTMENT**

Superintendent John Hodge reported on the operations and maintenance of the plant and equipment.

**IN THE MATTER OF PLANNING & ZONING**

Richard Lorenz reported that there would be a meeting held on May 28<sup>th</sup>. Cynthia Hyde said she still has one appointment to make for the Zoning Board.

**IN THE MATTER OF THE ATTORNEY**

Richard Lorenz requested signatures from the Town Board President and the Clerk-Treasurer on the Cook tax abatement forms.

**IN THE MATTER OF OLD BUSINESS**

Dean Bruce reported on the Economic Development meeting where bids were received for the sewer project.

**IN THE MATTER OF NEW BUSINESS**

Jon Stantz presented a consulting agreement for inspection services with HWC Engineering on the Safe Routes to School project in the amount of \$22,505.84.

**Jon Stantz motioned to sign the agreement with HWC in the amount of \$22,505.84. Motion was seconded and passed 3-0.**

Cheryl Moke, Clerk-Treasurer presented an updated bank resolution allowing Cheryl to conduct business with OCSB on behalf of the town.

**Dean Bruce made a motion to sign the resolution authorizing Cheryl Moke, Clerk-Treasurer to act as agent for the town in conducting business through OCSB. The motion was seconded and passed 3-0.**

Cheryl also reported that she accepted a resignation from her part time employee, and is currently looking to fill that position. She will keep the Board informed.

**IN THE MATTER OF CLAIMS**

Claims were presented for approval.

**Dean Bruce made a motion to approve the claims as presented. It was seconded and passed 3-0.**

**IN THE MATTER OF ADJOURNMENT**

Jon Stantz motioned to adjourn at 8:20p.m.

_____ Cynthia Hyde, President	_____ Jon Stantz, Vice-President	_____ Dean Bruce, Board Member
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Attest: \_\_\_\_\_  
Cheryl Moke, Clerk-Treasurer